

# MIGRATION ASSESSMENT

How Ready Are You for Migration?

**Speed to Performance**  
Business Objects Field Services consultants bring you comprehensive and consistent business intelligence best practices and enterprise technology expertise – helping you to succeed and start taking advantage of the powerful new capabilities of BusinessObjects™ XI solutions in the shortest possible time.

We have the proven methodology and possess the mastery required for migrating our customers' classic Business Objects implementations onto a new Business Objects platform.

## SETTING THE SCENE

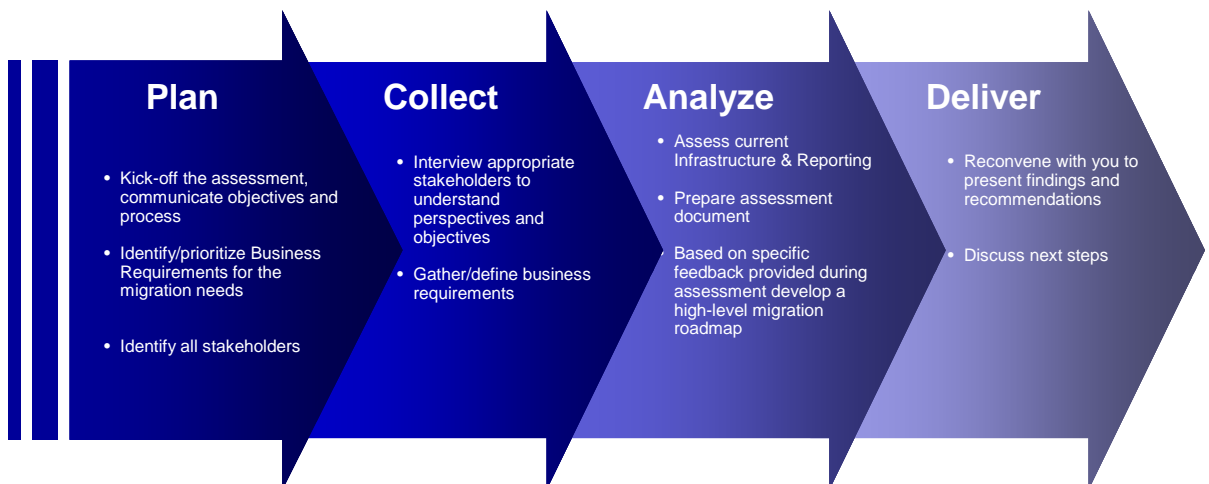
Picture a big river – you're on one side and all the benefits of the new environment are on the other. Imagine – complete business intelligence (BI) functionality all on one platform – BusinessObjects™ Live Office software, BI standardization, trusted data, and lower cost of ownership. Sounds great, doesn't it?

It would be great but – here you are, and there is that river. Who knows what snags and rocks lie beneath the surface? What's your best approach? How far is it across? How long will it take to reach the other side? How prepared are you? What is your best next move? This is not a good place for a "maybe." Now would be a good time to seek out someone who knows the river – someone who has made the crossing many times before.

You've done the analysis and you can see the benefits of the new environment, but do you have anyone on your staff who can assess what the migration effort will take? How prepared are you and your staff, your infrastructure, and your users?

## THE PLAN

First, the Business Objects Field Services organization from Business Objects, an SAP company, works with you to develop a solid understanding of your business requirements. Then, we perform an approximately two-week long detailed migration assessment by working closely with your technical project team as well as your business users.



## UNDERSTANDING YOUR BUSINESS REQUIREMENTS

Business Objects Field Services takes the time to help you identify your key business requirements. These business needs are the key drivers of your migration initiative. They drive migration requirements and form the basis of our recommendations.

During the assessment, in the context of your business requirements, Business Objects Field Services evaluates your current infrastructure, semantic layer, reports, customizations, and the BI deployment policies and procedures. Based on the assessment activities, we document the

opportunities and challenges you may have in order to successfully plan your migration to your BusinessObjects XI solution.

## THE DELIVERABLES

As a deliverable from the assessment, Business Objects Field Services documents the findings and your “migration roadmap.” This document includes a summary of the business requirements identified, an overview of your current deployment, recommendations on how to proceed with a migration, an overview of the BusinessObjects XI solution, and a description of the activities and resources required to conduct the migration.

Our deliverables to you include a migration assessment summary of findings document with the following contents:

- Architecture assessment
- Reporting assessment
- Custom development assessment (if there is a custom development with the current Business Objects implementation)
- Recommended migration roadmap

Additionally, Business Objects Field Services delivers an executive migration summary of recommendations and review presentation.

Upon your approval, we will submit a proposal for an effective and efficient migration project based on the substance of the assessment.

## LEARNING SOLUTIONS ASSESSMENT

As part of the migration assessment, Business Objects offers education services to produce training recommendations. This plan assesses your organization’s education needs and creates the appropriate training plan for your business and technical users. Such education may take the form of instructor-led classes, Web-based training, BusinessObjects Knowledge Accelerator software, or train-the-trainer approaches.

## NEXT STEPS

Yes, the other shore is a new world of benefits but your migration there can take more time, more effort, and more cost than it has to. Get help from a team who has done it many times before. Let Business Objects Field Services help you navigate your way to the other shore. Let us guide you to success.

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