

SAP® Software: Instruction On Demand



The Best-Run Businesses Run SAP™

Optimizing online education

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Ongoing professional education takes many forms, from global conferences to on-site consulting and everything in between. For many situations, online education can be the ideal solution – offering training that is **immediate, focused, and readily available** from each employee's desktop.

With SAP® e-learning courses, employees spend less time away from the office versus a typical off-site classroom environment. Training can also be timelier, available just before a new deployment or the new release of an existing solution.

An SAP e-learning subscription offers a unique way for learners to access one of four different libraries of online courses for 12 months at a single price. New courses or new versions of existing courses are incorporated into the libraries as they are released – giving learners access to the additional titles for the remainder of their subscription periods.



Continuous education that sharpens user skills

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A wide range of e-learning titles

A highly flexible learning environment

Subscriptions to SAP e-learning courses foster continuing education among individual learners that helps them add knowledge beyond their own areas of expertise. The subscriptions can also help project teams understand integration points outside their own areas of expertise and increase the capabilities of centers of excellence within your organization. Learners can tap into the areas of instruction that most interest them – without the delays resulting from your internal procurement processes – and can access the latest e-learning titles as they become available.

SAP e-learning subscriptions can particularly benefit organizations with students who are likely to access four or more e-learning titles in a 12-month period. For one price, students can access all current titles within the subscribed library, as well as all new and updated content added during your subscription period. You can assign individuals to the particular libraries that will best suit their needs.

Your IT staff can explore new features and functionalities not yet deployed by your organization to help you make the most of your software investment.



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Together, the four course libraries available for e-learning subscriptions offer more than 100 e-learning courses as well as more than 150 online knowledge product titles that meet a broad range of learner interests and needs.

Application library – The application library offers more than 20 titles that provide approximately 120 hours of instruction through foundation, business process, and advanced-level e-learning courses that span the entire SAP application portfolio. Included are the following SAP application areas:

- General SAP software overview
- Customer relationship management
- Extended warehouse management
- Enterprise asset management
- Financials
- Human capital management
- Manufacturing

- Procurement
- Project systems
- Sales order management
- Supply chain management

Technical library – The SAP e-learning technical library provides access to more than 20 e-learning titles that deliver more than 80 hours of technical instruction. In addition to foundational and overview topics, this library also includes e-learning courses on the following technical topic areas:

- Application foundation and security
- Data warehousing
- Business process management and integration
- Content and collaboration
- Database
- Mobile technology
- In-memory computing

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Analytics library – A third library, the SAP e-learning analytics library, provides access to more than 30 e-learning titles that deliver more than 100 hours of technical instruction on all areas of SAP BusinessObjects™ business intelligence solutions. The library includes e-learning courses on the following topic areas:

- Business intelligence
- Data warehousing
- Information management
- Governance, risk, and compliance
- Enterprise performance management

Online knowledge product library – SAP also provides more than 150 courses for training experienced SAP partners and customers with respect both to new products and the changes in functionality from one software release to another. This instruction is available early in the product lifecycle, before general release – to help you avoid losing time when the latest edition goes live. Online knowledge product



One of the true advantages of the e-learning subscription is employee self-sufficiency – the ability to get training at the moment it's most relevant.

learning maps are targeted to customers and partners who have baseline experience with SAP applications. We recommend that learners have at least one year of experience with the previous software release and are expecting an upcoming implementation or upgrade project where they can immediately apply their new knowledge.



A highly flexible learning environment

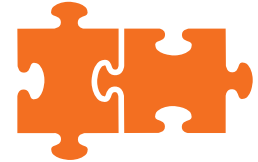
Continuous education that sharpens user skills

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The SAP e-learning courses in each library are on-demand training for each learner. They can include simulations, audio, transcripts, presentations, white papers, and other forms of documentation. The e-learning content is developed by SAP experts for new users, managers, business analysts, and project and technical team members. Please see the [table](#) on the next page.

The e-learning process is facilitated through high levels of interactivity. Knowledge checks, simulations, and work instructions help students learn in an efficient and effective manner. The courses are designed for students to learn on their own, at any location with suitable access to the Internet. Students can take the courses as many times as they wish within the 12-month subscription period.



The technical library provides detailed instruction in specific areas, such as the SAP NetWeaver® technology platform.



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E-Learning Subscriptions from SAP Education for SAP Solutions and Technology

	Application Library	Technical Library	Analytics Library	Online Knowledge Product Library
Audience	Executives and managers, project team members, power and superusers	Technical management, project team members, programmers, system administrators	Executives and managers, project team members, power and superusers	Consultants, project team members, decision makers for SAP upgrades
Description	On-demand access to a wide range of foundation, business process, and function-specific e-learning	On-demand access to a wide range of foundation, business process, and SAP technology-specific e-learning	On-demand access to a wide range of business intelligence e-learning titles	Early product-training bundles developed during the ramp-up process for new SAP software releases
Key Benefits	Offers learners mission-critical training immediately while also covering functions and business processes not in their current responsibility area	Includes foundation and business process courses, enabling technical staff to have a better overall understanding of the business	Offers learners mission-critical training immediately while also covering functions and business processes not in their current responsibility area	Helps learners grasp changes in a software release through presentations, simulations, and documentation; offers help for planning the scope of a new SAP software release or upgrade



Improve employee productivity and satisfaction, trim costs

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With an e-learning subscription, costs are contained, since no new infrastructure is needed, no travel expenses will be incurred, and the training is repeatable. Additional savings occur as productivity is increased – via shortened training cycles and increased user adoption and reach.

An SAP e-learning subscription can further increase productivity by helping learners quickly build the individual software skills they need for optimum performance. This can improve their commitment and self-confidence and thereby reduce employee turnover. By offering specialized courses for certain skill sets that support employee career development, you can give your HR staff another valuable recruiting tool.



By eliminating the need for education-related travel, your organization better utilizes employees' time, cuts costs, and reduces your carbon footprint.



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Summary

An SAP® e-learning subscription provides access to one of four libraries of online courses for 12 months at a single price. New courses or new versions of existing courses are incorporated into the libraries as they are released – giving learners access to additional titles for the remainder of their subscription periods.

Objectives

- Provide training that is immediate, focused, and readily available from each employee's desktop
- Foster continuous education that gives learners knowledge beyond their own areas of expertise
- Help project teams understand integration points beyond their areas of expertise
- Increase center of excellence capabilities
- Help learners explore new software features and functionalities

Solution

- Application library with foundation, business process, and advanced e-learning courses
- Technical library providing detailed instruction in specific areas
- Analytics library with on-demand access to a range of business intelligence e-learning titles
- Online knowledge product library with training in new products and functionality

Benefits

- Contain costs by avoiding new infrastructure or travel expenses and gaining unlimited access to the e-learning library
- Improve productivity and reduce turnover via shortened training cycles and increased end-user adoption and reach

For More Information

Call your representative from the SAP Education organization at +1 877-876-7271, or visit www.sap.com/usa/services/education.



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