

# Optimize Budgeting Processes for Government and Public Organizations



The Best-Run Businesses Run SAP™

**Face budgeting challenges head on**

# Face budgeting challenges head on

With the demand for transparency and need to optimize resource usage, today's public sector organization requires an approach to budgeting that goes [far beyond spreadsheets and commercial planning software](#). The SAP® Public Budget Formulation application offers a better way.

Improvements in information technology have led the public, media, legislators, and government leaders to expect immediate access to complete and accurate information. Yet at a time when up-to-date financial information is at a premium, many public sector organizations must manually pull together data to generate projections and make decisions.

Operating multiple disparate software applications and working with inconsistent data complicate budgetary decisions and limit visibility throughout the budget lifecycle. Linking

budgetary decisions to strategic goals, objectives, and outcomes becomes nearly impossible.

There is a proven software solution that can help. SAP Public Budget Formulation supports the complete budget development and management lifecycle. This Web-based solution integrates with existing enterprise software and features robust planning tools, so budget analysts can focus on decision support instead of manipulating data from disparate sources.



## Use the right tool for the job

### Use the right tool for the job

Address specific needs with specialized functionality

Gain insight and support strategic decisions

The management of public funds has entered a new paradigm. Increasing demands placed on diminished resources is the new normal for public sector budgeters who must find a way to do more with less.

SAP Public Budget Formulation was designed specifically to support budgeting processes in public organizations. It was built by former budget officers and analysts with the active involvement of public officeholders. It offers public sector executives and legislative leadership, CFOs, finance directors, and budget

officers a single view of the budget and financial information. This data is stored in the SAP NetWeaver® Business Warehouse (SAP NetWeaver BW) application and delivered via the SAP NetWeaver Portal component.

SAP Public Budget Formulation supports a wide variety of budgeting approaches, processes, types, and outputs. It features flexible and powerful functionality that helps improve efficiency, facilitate transparency, and enable accountability (see [figure](#) on the next page).

Gain flexible support for differing budget approaches, processes, types, and outputs in a single software solution.



Objectives

**Solution**

Benefits

Quick Facts

Use the right tool for the job

Address specific needs with specialized functionality

Gain insight and support strategic decisions

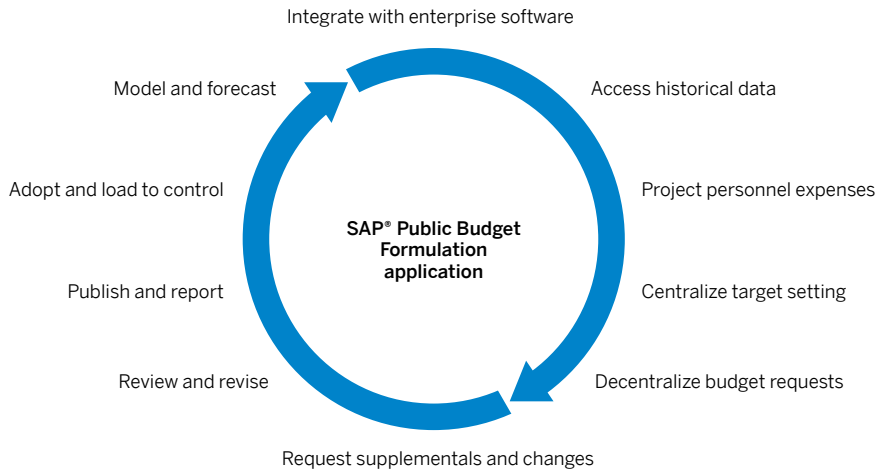


Figure: Powerful budgeting functionality



# Address specific needs with specialized functionality

Use the right tool for the job

## Address specific needs with specialized functionality

Gain insight and support strategic decisions

With SAP Public Budget Formulation, you can optimize the allocation of your budget, personnel, and capital resources through key functionality that enables:

- Unlimited text handling and publishing
- Personnel expenditure planning
- Customizable forms that allow for ranking and approval of requests
- Expenditure and revenue forecasting with trend analysis modeling
- Distributed budgeting that maintains audit trails, stage controls, and user-configurable form templates

SAP Public Budget Formulation integrates with your existing software, whether developed by SAP or other vendors, to establish a single source of financial information. You can populate budget forms and forecasting tools with historical data from the general ledger and budget control ledgers. You can also bring in appropriate HR and payroll data (such as positions, employees, salary tables, benefits, and other wage types) as a starting point for personnel expense scenarios. Predefined content helps to speed the configuration of the budgeting process so your personnel gain greater control of expenditures in less time.



Get a best-of-breed public sector budgeting solution combined with best-in-class business planning and analytics tools.



# Gain insight and support strategic decisions

Use the right tool for the job

Address specific needs with specialized functionality

## **Gain insight and support strategic decisions**

At multiple points throughout the budget process, public sector analysts are required to generate budget books – often a time-consuming process. These documents explain not just how government money will be spent but also why it will be spent in one area relative to others. SAP Public Budget Formulation supports this need for transparency by automating the production of budget books and reports, including robust pagination, text descriptions, graphics, and indexing features.

With less time allocated to manual processes, analysts can spend more time on value-added work. Analysts can review budgets as a whole

or as individual line items, as well as perform what-if analyses to determine the impact of decisions on the overall budget proposal. In addition, the software enables real-time monitoring of actual expenditures and comparisons to budgets throughout the fiscal year, aiding in the effort to maintain a balanced budget.

With SAP BusinessObjects™ solutions, you can also integrate reporting and dashboard design. Data can be presented in business language to facilitate budget rollout across the government. Then you can use dashboards to graphically represent key data and drill down to determine areas of concern.



**Plan and manage with greater precision**

# Plan and manage with greater precision

Budgeting is a policy exercise, not a simple arithmetic process. Spreadsheets play a role in budget development, but budget policy is not about rows and columns. It's about defining and enforcing the optimal budgeting model for your organization.

SAP Public Budget Formulation offers powerful functionality in an intuitive solution to support a multitude of budget approaches, processes, and outputs. The software helps you improve allocation of limited public resources based on accurate, timely information. It allows you to streamline budget processes so your staff can focus on value-added activities.

You can tailor SAP Public Budget Formulation to your needs and apply powerful analytics to perform real-time decision support. The solution integrates with SAP and non-SAP software to reduce labor-intensive data manipulation for more efficient reporting and budget publishing. This feature enables more timely and accurate decisions and upholds data quality and consistency. The software can be maintained by your business users and budget analysts for a lower cost of ownership.

Optimize the allocation of your budget, personnel, and capital resources to meet stakeholder demands with the help of a single, Web-based solution.





---

Objectives

---

Solution

---

Benefits

---

**Quick Facts**

---

**Summary**

The SAP® Public Budget Formulation application is a comprehensive Web-based solution that supports the entire organization through the complete budget development and management lifecycle. The software offers flexible and powerful public sector-specific functionality to help you improve efficiency, leverage integration, facilitate transparency, enable accountability, and optimize financial and human resources.

---

**Objectives**

- Gain a single point of entry for budget requests
- Automate the budget publication process
- Improve data quality and consistency
- Enable transparency and traceability via audit trails on budget requests and revisions
- Forecast personnel budgets
- Employ a structured budgeting methodology

---

**Solution**

- Requests, reviews, and adoption for all budget types
- User configuration to tailor forms, reports, and analytics
- Precise personnel cost forecasting
- Modeling and analytics
- Text handling and automated budget book publishing
- Integration with SAP and non-SAP software

---

**Benefits**

- Drive productivity and reduce costs internally and externally
- Fortify decision making and improve allocation of resources
- Enable flexibility to meet evolving requirements
- Provide consistency through configurable security, process, and data integration models

---

**Learn more**

To find out more, call your SAP representative or visit [www.sap.com/services-and-support/custom-application-development/industry.epx](http://www.sap.com/services-and-support/custom-application-development/industry.epx).





© 2013 SAP AG. All rights reserved.

No part of this publication may be reproduced or transmitted in any form or for any purpose without the express permission of SAP AG. The information contained herein may be changed without prior notice.

Some software products marketed by SAP AG and its distributors contain proprietary software components of other software vendors. National product specifications may vary.

These materials are provided by SAP AG and its affiliated companies ("SAP Group") for informational purposes only, without representation or warranty of any kind, and SAP Group shall not be liable for errors or omissions with respect to the materials. The only warranties for SAP Group products and services are those that are set forth in the express warranty statements accompanying such products and services, if any. Nothing herein should be construed as constituting an additional warranty.

SAP and other SAP products and services mentioned herein as well as their respective logos are trademarks or registered trademarks of SAP AG in Germany and other countries.

Please see <http://www.sap.com/corporate-en/legal/copyright/index.epx#trademark> for additional trademark information and notices.



The Best-Run Businesses Run SAP™